



## **Acceptable Use of the School's IT Facilities and Internet**

### **Student Agreement**

When I use the school's IT facilities (like computers and equipment) and use the internet in school, including when using my own personal electronic devices (phones, tablets, laptops) on school property or connected to the school network, I agree to the following conditions:

#### **I WILL:**

- Use the IT facilities for educational purposes only.
- Use the IT facilities responsibly and be polite to other users.
- Immediately let a teacher or other member of staff know if I find any material which might upset, distress, or harm me or others.
- Take appropriate care when opening any attachments or following links in emails.
- Keep my password secret.
- Treat the school's IT facilities and equipment with respect.

#### **I WILL NOT:**

- Use the IT facilities to break school rules.
- Access, download, or distribute materials that are illegal, sexually explicit, promote violence, or encourage discrimination.
- Attempt to circumvent or disable school security systems, filters, or monitoring.
- Attempt to gain unauthorized access to any part of the school network, server, or data (often called 'hacking'), or attempt to access another user's account or files.
- Access social networking sites (unless my teacher has expressly allowed this as part of a learning activity).
- Share my password with anyone else or log into the school's network using anyone else's details.
- Use any abusive, harassing, or inappropriate language when communicating online, including in emails.
- Bully or harass other people online or offline.
- Share personal information about me or others online.
- Take or share photos or videos of others without their explicit permission.

#### **Consequences of Misuse:**

I understand that any breach of this Acceptable Use Policy may result in the temporary or permanent loss of my IT privileges, and may also result in disciplinary action in line with the school's behaviour policy.



## Parent/Carer Agreement

### Child's Use:

I agree that my child can use the school's IT systems and internet when appropriately supervised by a member of school staff. I agree to the conditions set out above for students using the school's IT systems and internet, and will ensure my child understands these rules.

### Parent/Carer Conduct:

When communicating with the school via official communication channels, or using private/independent channels to talk about the school, and when conducting myself on school property (including the use of personal devices during school events):

#### I WILL:

- Be respectful towards all members of staff and the school community at all times.
- Be respectful of other parents/carers and children.
- Direct any complaints or concerns through the school's official channels, so they can be dealt with in line with the school's complaints procedure.
- Immediately report to the school any suspected misuse of my child's school IT account, network access, or credentials.

#### I WILL NOT:

- Use private groups, the school's Facebook page, or personal social media to complain about or criticise members of staff. This is not constructive, and the school cannot improve or address issues if they are not raised in an appropriate way.
- Use private groups, the school's Facebook page, or personal social media to complain about, or try to resolve, a behaviour issue involving other students. I will contact the school and speak to the appropriate member of staff if I am aware of a specific behaviour issue or incident.
- Upload or share photos or videos on social media of any child other than my own, unless I have the explicit permission of the other children's parents/carers.
- Post or share any untrue, malicious, or damaging statements (defamation/libel) about members of staff, the school, or students on any public or private communication channel.