

Careers and Work Related Learning Programme

The Pupils Journey

The Ilfracombe Academy has maintained the Quality in Careers Standard for over 16 years. We are committed to providing high quality impartial careers advice and guidance to all pupils.

Your Entitlement – By Year 11, what Careers Support will you receive?		
1	Understanding a clear plan for Careers at The Ilfracombe Academy	Careers and WRL overview shared with pupils and parents – Ongoing feedback is appreciated. Website updated annually to show careers journey
2	Access to good quality information about future study options - Labour Market Information	Unifrog lessons delivered in PCRE lessons LMI assembly for all year groups Termly careers related tutor slots National Careers Week extended tutor
3	Your Individual Needs Met	Thorough Options process in Year 9 A wide range of diverse Careers activities One-to-one careers guidance offered via careers lead and CSW
4	Curriculum Learning linked with Careers	Year 9 ‘Options Week’ lessons including the STEM subjects. National Careers Week lessons & tutorial activities HOD information videos created
5	Encounters with Employers – At least 5	Next Steps Day (careers fair) – all years Year 10 “You’re Hired” Year 9 ‘woman in industry’ & ‘jobs 4 the boys’ events TDK Lambda STEM workshop
6	At least one experience of a workplace	Work Experience Week timetabled in Year 10 Work Experience in sixth form an expectation
7	Visited at least one university	Opportunities for university visits in every year throughout school and an opportunity to visit PETROC for the vocational taster in Year 10
8	At least two careers interviews with a senior member of staff or CSW advisor.	Sixth form guidance interviews CSW guidance interviews for Year 10 and Year 11 Year 9 Options interview for selected pupils Targeted careers interventions with careers lead

Pupils at The Ilfracombe Academy experience a range of Careers and Work Related Learning activities. Key events in KS4 form a big part of that experience such as You’re Hired and Next Steps day. These events have been running for over ten years and are a brilliant opportunity to engage with local employers and providers. During PCRE lessons in KS3, pupils take part in a series of taught lessons covering employability skills enabling pupils to reflect on their own destination plans.

Tutorial time also provides pupils with knowledge on career pathways, apprenticeships and support with the Work Experience Programme.

Our Careers Programme follows the Career Development Institutes (CDI) framework. This has three key elements:

- Developing yourself through careers, employability and enterprise education.
- Learning about careers and the world of work.
- Developing your career management and employability skills.

This document outlines our core offer for Careers and the annual planned activities that take place. There are lots of additional opportunities that come up throughout the year.

Careers and Work-Related Learning Programme

Year 7

- 'Unifrog' sessions during PCRE lessons:
 - Reflection on skills.
 - Transferable skills.
 - Personal statement writing practice.
 - Outlining achievements.
- University Trip
- National Careers Week Assembly
- National Careers Week tutorial activities
- Next Steps Day careers fair

Year 8

- Unifrog sessions during PCRE lessons:
 - Aspirations
 - Budgeting and payslips
 - Career research activity (LMI).
 - Looking at different career paths
- Careers South West workshop – Pathways and Destinations.
- Unifrog workshops with careers lead
- University Trip
- National Careers Week Assembly
- National Careers Week tutorial activities
- Next Steps Day careers fair

Year 9

- Unifrog sessions during PCRE lessons
- 'The Year 9 Options Week' – Every subject links curriculum learning to Career pathways and opportunities.
- Options evening for pupils and parents.
- Options guidance interviews – Selected pupils meets with a senior member of staff.
- University Trip
- CSW Workshops on Labour Market information and direct access during the workshop.
- STEM Day with TDK – An opportunity for all pupils to take part in a practical challenge using STEM Kit from MTA learning. The day is delivered by TDK in the summer term.
- 'Women In Industry' Event
- 'Jobs 4 the Boys' Event
- National Careers Week Assembly
- National Careers Week tutorial activities
- Next Steps Day careers fair

Year 10

- Apprenticeship Assembly from PETROC.
- Unifrog lessons delivered via tutor – A range of 20 minute lessons:
 - Organisations
 - Skills for work
 - Comparing jobs
 - University V Apprenticeships
 - Competitive Advantage
 - Labour Market Information
- Work Experience Week – Everybody in Year 10 goes on work experience.
- Assembly – Top Jobs and Opportunities, in demand UK jobs and LMI.
- PETROC Vocational Taster Day – All pupils are offered a place.
- University Trip
- All pupils write a CV during tutorial in preparation for the You're Hired Event.
- You're Hired Careers Event:
 - Pupils receive 5 workshops delivered by local business and employers covering a wide range of topics such as interview techniques and how to write a CV. Pupils wear formal business clothes for the day and it ends with a finale mock interview.
- Labour Market Information Assembly.
- Support or group workshops on organising Work Experience – Dependant on pupils needs.
- National Careers Week Assembly
- National Careers Week tutorial activities
- Careers South West 1-2-1 careers guidance

Year 11

- Sixth Form recruitment assembly.
- Sixth Form guidance interviews with a senior member of staff.
- Whole Year study skills day, for example MADE for education.
- Next Steps Day – Large Careers Fair with supporting tutorial lessons. This is at The Ilfracombe Holiday Park and over 40 employers/providers attend. A lot of universities also attend this event.
- Exeter College visit (on application)
- Bicton College assembly
- PETROC visit – targeted
- Student ‘financial awareness’ workshop
- National Careers Week Assembly
- National Careers Week tutorial activities
- Careers South West 1-2-1 careers guidance

Sixth Form

- Several University trips throughout the year, usually:
 - Plymouth University, Cardiff University, Falmouth University
- Trips to the Apprenticeship Fair and UCAS Exhibition in Exeter.
- Young Enterprise Scheme in Year 12 (by application)
- Personal Statement support via workshops from TIA staff, NSSW & Falmouth University
- Student finance workshops
- Falmouth University ‘Raising Aspirations’ programme
- Oxbridge aspirational talks
- Virtual mentoring with university students
- Opportunities for virtual work experience
- University of Exeter outreach (finance/university talks)
- “Realising opportunities” programme (grades dependant)
- Sixth Form Work Experience
- Activities during tutorial such as:
 - Use of Unifrog
 - 1-2-1 careers guidance with careers lead
 - 1-2-1 tutorial support ongoing
- CSW Guidance interviews for selected pupils.
- Various NSSW workshops throughout the year

Where can you find out more information?

If you would like to know more about Careers and work related learning or work experience in school please get in touch with Richard Vale, Head of Careers – rvale@ilfracombeacademy.org.uk or Allison Bird, Careers Administrator – abird@ilfracombeacademy.org.uk

Below are some excellent resources online designed to help young people and their parents to keep options open and make the right choices:

National Careers Service - <https://nationalcareersservice.direct.gov.uk/home>

Career Pilot - <https://www.careerpilot.org.uk/>

Uni Frog - <https://www.unifrog.org/>

LMI - <http://www.lmiforall.org.uk/>

Unistats - <https://unistats.ac.uk/>

Ilfracombe Academy Sixth Form - <https://www.ilfracombeacademy.org.uk/sixth-form/>

UCAS - <https://www.ucas.com/>

Careers & Enterprise Company - <https://www.careersandenterprise.co.uk/>

Apprenticeship Support

Amazing Apprenticeships - <https://amazingapprenticeships.com>

Apprenticeship Champions - <https://amazingapprenticeships.com/champions/>

The Apprenticeship Support and Knowledge for Schools project (ASK) - <https://resources.amazingapprenticeships.com/about-ask/>

Get My First Job - <https://www.getmyfirstjob.co.uk/>

GOV.UK Become an Apprentice - <https://www.gov.uk/apprenticeships-guide>

Not Going to Uni - <https://www.notgoingtouni.co.uk/>

UCAS - <https://www.ucas.com/further-education/apprenticeships-and-traineeships/post-16-apprenticeships>